

REFERENCE FRAMEWORK OF COMPETENCES FOR ENGAGING YOUNG PEOPLE IN MUNICIPAL DECISION-MAKING

For officers of municipalities or entrusted organisations who work with/for engaging young people in decision-making

KEY TASKS / COMPETENCE	Creating a supportive environment within the municipality to involve young people in decision-making	Empowering young people and their organisations and communities to participate in municipal decision-making	Developing policy, strategy and structure for youth participation in decision-making	Managing youth participation in decision-making and validating its impact
Values and attitude 	I believe youth participation is essential for a sustainable democratic culture.	I am ready to involve young people with special needs and fewer opportunities.	I uphold the values of democracy, Human Rights and the rule of law as basis for a democratic culture.	I feel comfortable with being among young people and I am open to take part in activities with them.
	I challenge those who hold negative opinions or stereotypes about young people.	I value the ideas and proposals of young people.	I see young people both as present and future citizens of my community.	I am ready to manage the different needs of the diverse stakeholders and targeted youth groups.
Knowledge 	I follow the legal frameworks on local, national and European level in relation to youth participation in decision-making.	I know how to find evidence about the needs and realities of young people of my community.	I am familiar with other existing practices of youth participation in decision-making.	I know the essentials project and programme management.
	I understand the political environment of the municipality in relation to youth policy.	I know the diverse landscape of the local youth community.	I am familiar with the theories and models of youth participation in decision-making.	I know financial instruments (grants, resources, programmes) that support youth participation.
Skills 	I advocate for youth participation in decision-making to get the support of public servants and political representatives.	I support the empowerment of young people in relation to participation in decision-making.	I am able to give and receive feedback and earn from mistakes.	I disseminate the results and achievements of youth participation within the wider community.
	I mobilize and cooperate with other relevant stakeholders at all levels for improving youth participation in decision-making.	I communicate and cooperate with young people on equal grounds and with appropriate language.	I design strategies and plans that ensure youth participation in decision-making.	I use appropriate digital services and technologies to improve youth participation in decision-making.
Organisational environment	The political representatives recognise and support youth participation in decision-making.	Young people and their organisation are ready and able to participate in decision-making.	The municipality has an evidence based policy/strategy for youth participation in decision-making.	The municipality provides necessary resources and facilities to involve young people in decision-making.
	The municipality staff is motivated and trained to involve young people in decision-making.	There are committed and active youth representatives and leaders who take part in decision-making.	There is a structure/system in place that ensures youth participation in decision-making.	The municipality makes a visible and public commitment to young people.